

**STUDENT ACADEMIC EXCHANGE AGREEMENT BETWEEN
THE UNIVERSITY OF ALCALA (ALCALA DE HENARES, MADRID, KINGDOM OF
SPAIN)
AND
THE SACRED HEART COLLEGE, TIRUPATTUR, TAMILNADU - INDIA**

On the one part, Dr. Miguel Ángel Sotelo Vázquez, Vice-President of International Relations, acting in the name of the University of Alcalá, , in virtue of the competences attributed by the Excellent Headmaster (Resolution from 18th March 2014. BOCM [Spanish abbreviation of: Boletín Oficial de la Comunidad de Madrid] nº64 page 41, 17th March 2014).

and on the other part, Rev. Dr. D. Maria Antony Raj, the Principal acting in the name of the Sacred Heart College, Tirupattur, Vellore District, Tamil Nadu in India.

Both parties recognize each other's legal capacity to sign this agreement and

DECLARE THAT:

The University of Alcalá and the Sacred Heart College manifest their intention to reach a Student Exchange Agreement according to the following terms and conditions:

A. SCOPE OF THE AGREEMENT

The aim of this Agreement is to regulate the conditions that will allow students from both universities to study at the other university for one or two academic semesters. Both institutions agree to recognize and grant academic credits for the courses taken at the partner university. Detailed conditions regarding the studies to be pursued by students participating in the exchange shall be specified in individual student agreements, known as Learning Agreements, which must be prepared by the academic coordinator for the home institution and signed by authorized representatives of both institutions.

B. NUMBER OF STUDENTS

During the period of validity of this Agreement and beginning in the academic year 2017-2018, each of the signing universities may send to the other university a maximum of 2 student for a year-long stay or 4 for a one-semester stay. These students are exempt from the obligation to pay tuition fees in the host institution.

C. APPLICATIONS, SELECTION AND ADMISSION OF STUDENTS

Application for participation in the Student Exchange Program will be conducted in accordance with the following principles:

- Students from the Sacred Heart College – Tirupattur, should possess prior knowledge of the language of instruction of the courses that they plan to take at the University of

Alcalá equivalent to or higher than the **B2 level** of the European Framework of Reference for Languages. Exchange students aspiring to study Hispanic Studies at the University of Alcalá should possess prior knowledge of Spanish equivalent to or higher than the **C1 level**. Students of English Studies or Modern Language and Translation should possess prior knowledge of English equivalent to or higher than the **C1 level** of the European Framework of Reference for Languages.

- Notwithstanding the aforementioned, international students who have not acquired the linguistic abilities required to take degree-seeking courses at the University of Alcalá, but whose knowledge of Spanish is sufficient to follow academic lessons in that language, may take courses taught at the University of Alcalá specifically for international students in their field of study.
- The sending institution should guarantee that the candidates chosen to participate in this Program meet the language requirements.
- Each university will submit to the corresponding office of the receiving institution, the list of students selected for participation in this program not later than 30th of April of each year for students applying for admission during the first semester of the following academic year. The deadline is 30th of September for students applying for admission for the second semester.
- The final decision for admission is always at the discretion of the receiving institution, which can deny admission to any of the students proposed by the sending institution.

D. RESPONSIBILITIES OF STUDENTS AND UNIVERSITIES PARTICIPATING IN THE AGREEMENT

- Students are required to subscribe comprehensive health and accident insurance for the entire duration of their stay at their own expense. This insurance should also cover all expenses pertaining to repatriation to the country of origin in case of death or severe injury.
- Students will be responsible for travel costs to and from the university of destination and all other expenses not expressly stipulated in the previous sections of this agreement, including accommodation, books, consumables and all other expenses arising from the exchange.
- Following the completion at the host institution of the studies stipulated in the Learning Agreement all students should return to their home university. Any extension of their stay should be approved by both universities.
- Students participating in this Programme shall be subject to the rules and regulations of the host institution during the entire duration of their stay. They will also have the rights and privileges enjoyed by other students enrolled at the host institution.
- When necessary, the host institution will provide all relevant documentation needed to obtain student visas.

- Both universities will facilitate and support all applications for grants from national or international institutions which may provide financial support for this exchange.

E. DURATION OF THE AGREEMENT

This agreement shall remain in effect for a period of 4 years from the day of signing. Its renovation will be requested for the next period as long as neither party wishes to terminate it. A minimum period of six months' notice in writing will be required from either party wishing to terminate the agreement. In the event of termination, all commitments to students participating in the Program will be honored by both parties.

F. FINANCIATION

This agreement does not imply any financial duty upon the University of Alcalá.

G. AMENDMENTS AND CHANGES

Amendments or changes to this Agreement shall be approved by both parties and need to be signed by authorized representatives of both institutions.

H. ACADEMIC AND ADMINISTRATIVE COORDINATORS

Each institution appoints a coordinator for the implementation of this Agreement, who will be responsible for defining and organizing the programs to be undertaken and for interaction between the two institutions.

The **Sacred Heart College**, Tirupattur, appoints as the coordinator for the interaction between the two institutions:

Name: Dr. G.Britto Antony Xavier

Position: Associate Professor

Address: Department of Mathematics,
Sacred Heart College
Tirupattur- 635601
Vellore Distric,
Tamilnadu, India.

Telephone: +91- 9443205004

Fax: +91- 4179 - 226423

Email: Britto@shctpt.edu

The **University of Alcalá** appoints as the coordinator for the interaction between the two institutions:

Name: Mrs. Val Núñez M. Teresa del

Position: Director of Foundation General

Address: Fundación General de la
Universidad de Alcalá de Henares,
C/Imagen 1-3 Aclalá de Henares, Madrid.
Telephone: 0034- 9187 974 10

Fax.

Email : mteresa.val@uah.es

Name: Mr. Manolo Rosa

Position: Director de la Escuela
Politecnica

Address: Universidad de Alcalá, Campus
Universitario, Ctra., Madrid-Barcelona,
Km 33,600, 28805 Alcala de Heanres,
Madrid.


Telephone: 0034-9188 565 05

Fax.

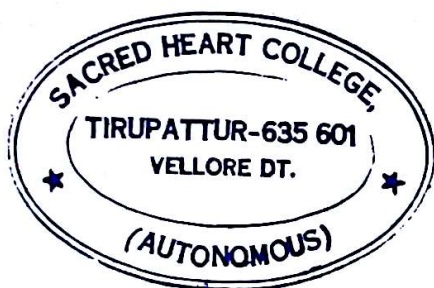
Email : manuel.rosa@uah.es

This agreement is signed in English and made into 2 identical copies. Each party will retain one copy which is duly signed and sealed.

SACRED HEART COLLEGE


Rev. Dr. B. Maria Antony Raj, SDB
Principal,
Sacred Heart College,
Tirupattur, VLR-Dt. 635 601

Date: 20-09-2016



UNIVERSITY OF ALCALÁ


Miguel Ángel Sotelo Vázquez
Vice-President of International Relations

Date: 31/10/2016

